

Your guide to Office Activities

The Great Funday Bake Off

If you don't have time to host a Funday with other people, you can still raise some extra funds, have fun and boost team morale by holding a Great Funday Bake Off competition in your office.

- Choose to hold your bake off on a day in the Funday Week, or run it over all 5 working days
- Pick themes – draw out people's creativity with different categories
- Use the Family Action Funday poster on our website and sign up bakers
- Decide a price for the cakes. We suggest £2 for a sample of each cake (or around 20p per piece depending how many entries you get). This way everyone can try a bit of all the cakes.
- Secure a prize for the winning team – try local businesses
- On the day, number the cakes and hand out voting slips, asking people to rank each cake
- Don't forget to send in photos of your yummy cake displays!

Visit www.family-action.org.uk/funday for more Bake Off resources

Quick and Easy Office Fundraisers

- Guess the weight of the cake – charge £2 a guess and the winner keeps (or can share) the cake afterwards
- Wear your family member's clothes to work day – don your grandad's jumper or your mum's cardie and don't forget to tag @family_action on Twitter with #DressingAsMyFam
- Ask everyone to bring in a baby photo, and guess who is who - £1 to take part
- Grand National sweepstake – winner takes 30%



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Your guide to Outdoor Activities

Mini Fete Guide

- Invite staff, volunteers and friends to host stalls or activities e.g. tombola, hook a duck, bash the rat, treasure hunt, raffle, obstacle course, name the bear, human fruit machine (google it!), guess how many sweets are in the jar etc.
- You could provide additional entertainment by inviting a local dance or karate/martial arts group to perform at your Funday
- Create a floor plan for the event, so everyone knows where to set up their stalls
- Promote the fete to your local community using the Funday poster
- Don't forget – as well as raising funds for your service your Funday is a great way to raise awareness of your service. Make the most of this with an information stall for guests to find out about the work you do
- Make sure you have petty cash on the day!

Mini Football Tournament Guide

- Find a local football pitch/park that will let you use their space for the day during the Funday week. Parks with space for more than one game at a time will help you get more teams involved
- Source a volunteer referee to help you run the matches and keep everything fair!
- Promote your Funday Football Tournament with your poster and invite friends, colleagues, families and the local community to enter football teams to our Funday League – teams can be of 11 for football fanatics or 5 a side to suit families. Ask for a donation per player or per team. Why not choose a theme, such as Premier League clubs, or European countries and ask competing teams name themselves following the theme.
- Ask local companies for prizes for the tournament and a raffle, which you can sell tickets for
- Prepare snacks and soft drinks to sell on the day
- Draw up a fixtures list and let each team know what time their first game is or how the day will run if it is a knock out tournament

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Your guide to Indoor Activities

Kids' Party Games

Theme your Funday as a kid's party for all the little ones (and the big kids!) Fill your afternoon with fun games from this list and you're sure to have a room of smiling children. Get staff and parents involved in the games too for laughs all round.

- Musical chairs
- Musical statues
- Sleeping lions
- Suitcase relay – Two teams stand at one end of the room. At the other end are two suitcases filled with silly clothes (sun glasses, hats, wigs etc.). Runners race to suitcase, put all the clothes on, run back with the empty suitcase and take off and return clothes to suitcase. The next runner starts by putting on the clothes then runs with suitcase, puts items back and runs back. Repeat until everyone from one team has completed it and they have won the race

Get Creative!

- Buy or make plain cupcakes and some writing icing and hold a cake decorating competition
- Hold a dance competition
- Have a spoken word/ poetry or rap competition – you could run the competition in the weeks leading up to your Funday then have all competitors perform their piece on the day
- Decorate your Funday and involve children in a fun activity by getting them to decorate the bunting! Find the bunting template in this Funday Week Pack or at www.family-action.org.uk/funday
- Have a "Dress up as your Favourite Superhero" theme to your Funday – it's great to see the range of creative outfits and it makes great family photo opportunities! Stock some items yourself for children who weren't able to get fancy dress at home



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