

Job description

Job title: Support Worker

Location: Greenwich- 217 Maryon Road, Charlton

Hours: 21 hours per week

Grade: 2.11

Service: Greenwich Children Who Care (Young Carers) Service

Reports to: Project Manager

Principal Accountabilities:

1. To work alongside the Project Manager and the Senior Worker, offering practical and emotional support in 1:1 sessions and facilitating group activities, providing young carers with the opportunities to receive peer support, respite from their caring role and access to universal youth services.
2. To engage with carers families to promote the needs of the child for care, security, education and socialisation.
3. To work alongside the Project Manager to assess the needs of the families and children referred for support, to establish SMART actions to meet those needs, to identify evidenced outcomes during reviews. To use Macca & Panoc and the Rosenberg self esteem tools in all reviews of young carers as well as the Outcomes Star
4. To build knowledge and understanding of local resources and community and statutory services, including Mental Health Teams, Child and Adult Social Services, Education, Health and voluntary services, and communicate effectively with them in the best interests of the child and family.
5. Help plan creative and innovative responses to the needs of children referred, including targeted involvement of staff and volunteers, activities in response to expressed need and interest, engaging with schools to provide activities and groups within schools during term time, and to evaluate the effectiveness of all interventions.
6. To plan appropriate groups, activities and individual support for under 11's, 11-15 and Young Adult Carers over the age of 15. To also incorporate partnership working with schools, youth and adult carer services in order to do this effectively.
7. To ensure all work is recorded as required through Family Actions case management protocols on the computerised case management system, maintain high quality records and assist with the preparation of reports. This will include attending Team around the Child meetings (TAC)

8. To participate in the team promotion of the schools charter to raise awareness of young carers issues and needs and encourage schools to sign up to the charter which encourages the school to support their young carers.

9. To participate in team processes ensuring effective mechanisms to consult with and to include the views of Young Carers in service development, and where possible facilitate Young Carers to participate in wider Local Authority strategic planning for young carers.

10. To participate fully in team work and individual supervision and wider young carer forums within Family Action.

11. To be able to evidence Family Action's values at all times, which underpin Family Action's mission of 'building stronger families' by:

- a) Being **people** focused
- b) Reflecting a '**can do**' approach
- c) Striving for **excellence** in everything we do
- d) Having **mutual respect** for everyone we work with, work for and support through our services

12. To ensure you have an understanding (appropriate to your role) of, and comply with Family Action's procedures for promoting and safeguarding the welfare of children and vulnerable adults.

13. To comply with Family Action's Diversity & Equality Policy and our Ethical Policy in every aspect of your work and positively promote the principles of these policies amongst colleagues, service users and other members of the community.

14. To comply with Family Action's Health and Safety Policy, Data Protection Policy and to protect your own and others' health, safety and welfare.

15. To work flexibly as may be required by the needs of the service and carry out any other reasonable duties as required.

Person Specification

Job title: Project Worker

1. Experience of direct work (paid or voluntary) with children, young people families or school work.
2. An understanding of the role of statutory and voluntary sector organisations providing care and support for children and families.
3. To understand how a child or young person might be made vulnerable due to their care responsibilities in the home including the impact on them emotionally, educationally, psychologically and physically.
4. An understanding of the principles of safeguarding as they apply to children and vulnerable adults.
5. An understanding of the impact of discrimination on the lives of those from diverse backgrounds.
6. To be able to communicate effectively and professionally with families with complex needs and with children and young people.
7. An understanding of the need for age appropriate interventions, groups and activities.
8. To understand the need for continuous professional development through individual supervision, team processes and training.
- 9.. Willing to work flexibly which will include some evenings and occasional weekends.
10. Able to evidence Family Action's values at all times, which underpin Family Action's mission of 'building stronger families' by:
 - e) Being **people** focused
 - f) Reflecting a '**can do**' approach
 - g) Striving for **excellence** in everything we do
 - h) Having **mutual respect** for everyone we work with, work for and support through our services
11. Educated to level three or above with a recognised professional qualification in social work, health, education or equivalent, and evidence of a commitment to continuing learning and professional development.