

Stockton Family Outreach & Volunteering Service

Role description – Early Years Programme Volunteer



Building
stronger
families

Purpose

Family Action in Stockton are part of the 0-19 service. Our volunteers work in the Family Hubs, out in the community and within the family home. They help and support Children, Young People and Families to learn life skills and gain confidence. **Early Years Programme Volunteers will plan and run hub-based sessions aimed at under-5's and their parents/carers. These sessions will be fun and activity-based, with an aim to increase socialisation of both children and adults.**

What we will ask of you

- Plan, resource, set up and run activities for early years sessions to promote different areas of children's development. Clear away resources and equipment at the end of sessions
- Welcome, support and build good relationships with children & families attending sessions
- Be a presence in the room and take an active role in leading the session
- Encourage interaction within the family and between families to increase socialisation
- Empathise and use active listening to support parents in discussing difficulties they are facing
- Encourage them to seek / access support and where possible, signpost them to services.
- Keep up to date with information on a wide range of family based services across Stockton, actively promoting Family Hub services within the Hub and the local community
- Keep accurate records, appropriate to the role, using a Family Action template

- Undergo an Enhanced Disclosure and Barring Service (DBS) check
- Undergo all training and supervision as required by Family Action
- Comply with Family Action's policies and procedures, including Safeguarding, Health and Safety, GDPR and Diversity & Equality. Safeguard the welfare of children and vulnerable adults. Protect your own health, safety and welfare. Positively promote the principles of these policies amongst colleagues, service users, volunteers and other members of the community.

- Throughout your volunteering role, evidence Family Action's values by:
 - a) Being people focused
 - b) Reflecting a 'can do' approach
 - c) Striving for excellence in everything we do
 - d) Having mutual respect for everyone we work with, work for and support through our services.

Who will be in your team

You will work either independently or with the support of another EYP volunteer. You will *always* have the support of your Volunteer Coordinator or Volunteer Support Worker – either by phone, email or in person.

Where you'll be based

You will work from one of the four family hubs – Thornaby, Roseworth, Billingham or Central Stockton.

Time commitment

We ask all of our volunteers to commit to a minimum of 6 months, 3 hours per week.

What's in it for you

Early Years Programme Volunteers will gain experience in a childcare and nurturing environment. They will gain experience of planning and running a group. They will interact with parents and children in a safe and supported environment, and gain experience of support and signposting.