



Building  
stronger  
families  

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150 years

**Activity Co-ordinator for Adults with Learning Disabilities and Autism**

**MILL RACE COMMUNITY SUPPORT SERVICE - CALNE**

**£12,092 - £13,412 per annum – (£17,209 - £19,087 FTE)**

**26 hours per week Mon/Tues/Thurs/Fri**

**Temporary contract for 12 months**

Family Action is a leading voluntary organisation providing practical, emotional and financial support through a wide range of services.

Mill Race Community Support Service has been running for 28 years and supports people with learning disabilities/autism through activities both in-house and in the community. We require an Activity Coordinator to work as part of a small team to research and implement activities within the service. You will ensure safeguarding for all customers and be responsible to the Project Manager.

You will need excellent interpersonal skills, and would preferably have experience, either paid or voluntary, working with adults with a learning disability. You will have energy and enthusiasm to organise and support a range of activities that support customer's independence and life skills.

We are forward looking, ambitious and with a commitment to continuous improvement. We are a people focused, can-do organisation, which strives for excellence in all we do and operate with mutual respect. If you share these values and behaviours and have the necessary skills, then we look forward to hearing from you.

*Appointments are subject to Family Action receiving an enhanced disclosure from the Disclosure and Barring Service that we consider acceptable.*

For an application pack and further information, please visit [www.family-action.org.uk/workingwithus](http://www.family-action.org.uk/workingwithus)

**Please email completed applications to: [completed.application9@family-action.org.uk](mailto:completed.application9@family-action.org.uk)**

**Closing date: Tuesday 23<sup>rd</sup> April 2019, 12:00**

**Interview: Tuesday 7<sup>th</sup> May 2019**

*Family Action offers good working conditions, a comprehensive training programme and a Group Personal Pension Scheme (GPPS). We welcome applications from all sections of the community.*