



SEND Information Advice and Support Caseworker

Hours: 14.8 hours per week

Salary: £8,664 - £9,698 per annum inclusive of Outer London Weighting (FTE £21,660 - £24,245)

Location: Harrow, London

Temporary for one year, subject to further funding

Are you interested in making a difference to the lives of children and young people with SEND and do you have experience in working with them and their families? If so, you may be exactly who we are looking for.

Our Values:

People focussed, Mutual Respect, Excellence in all we do and a Can Do attitude.

If you can relate to these and have the necessary skills and attitude we can offer you:-

- A competitive salary, leave entitlement and pension scheme
- Career development opportunities
- A full induction and ongoing quality training
- The opportunity to become part of FA initiatives
- Flexible working hours
- Managed workloads with regular supportive and reflective supervision

Harrow SENDIAS Services aims to empower parents/carers and young people with special educational needs & disabilities, by providing free impartial information and advice relating to education, health and social care.

We are delighted to have recently been successful at securing new funding and we are looking for an experienced Information Advice and Support SEND Caseworker who will take up this exciting new opportunity and join our team. As IAS SEND Caseworker your role will involve support of children, young people and their families by phone, email and face-to-face. It will involve regular travel around the borough to support families at meetings at school and the Local Authority. The aim of the role is to inform children and young people with SEND and their parents/carers of their rights as regards the SEND process and to empower them to speak up within this process. You will also promote a positive image of Family Action, representing the organisation and the service to service users, families, volunteers and external professionals.

We are forward looking, ambitious and with a commitment to continuous improvement. We are a people focused, can-do organisation that strives for excellence in all we do and operates with mutual respect. If you share these values and behaviours and have the necessary skills then we look forward to hearing from you.



Appointments are subject to Family Action receiving an enhanced disclosure from the Disclosure and Barring Service that we consider acceptable.

For an application pack and further information, please visit www.family-action.org.uk/workingwithus

Please email completed applications to: completed.application22@family-action.org.uk

Closing date: 18 April 2019, 9am

Interview date: tbc

Family Action offers good working conditions, a comprehensive training programme and a Group Personal Pension Scheme (GPPS). We welcome applications from all sections of the community.