

**2 x Family Support Workers, Homebased covering Norwich and North and South Norfolk
15 hours per week
Grade 2 (lower): £19,974 - £22,584 per annum pro rata plus £480 home working allowance per annum pro rata
Temporary contract until 31st March 2021 (service to be reviewed by funders in January 2021)**

Family Action has an exciting new contract with Norfolk and Waveney CCG to provide an ASD/ADHD Support Service for families across Norfolk. The service had previously been delivered in the West and East of the county and now covers the whole of Norfolk and Waveney. We are recruiting 2 Family Support Workers to work with the Co-ordinator to cover the Central area of the county (North and South Norfolk and Norwich). The project will offer support to families whose child is awaiting an assessment by the NHS Neurodevelopmental teams.

Referrals for individual support will come to the service through the clinics to prioritise those families who are waiting for assessment. The service provides practical and emotional support to family members and children and young people in the form of parents support groups/coffee mornings, information sessions, courses (currently mainly the Positive Behaviour Strategies (PBS) course) and individual support including support to liaise with schools.

This temporary post provides an exciting and challenging opportunity for someone who is passionate about supporting children with ASD or ADHD and their families. You will be working with your colleagues and volunteers to;

- Set up support groups for parents which will ultimately be self-supporting
- To organise and co-facilitate courses including the popular, 3 week, Positive Behaviour Strategies course for parents on a rolling programme across the area.
- Support individual families (by telephone and home visiting) in relation to a range of issues including understanding and managing a child or young person with ASD or liaising with schools.
- Organise summer holiday activities if there is a need.
- Develop partnerships with other local support agencies in order to improve the support for children and families and to maximise our capacity to deliver services

We are looking for someone who is passionate and knowledgeable about supporting children with ASD and their families. You will have a good understanding of ASD and of local and national sources of support. You will also appreciate the value volunteers can bring to supporting families in

the community and an understanding of how to nurture and support them. You will have some experience of facilitating groups as you will be supporting the organisation and delivery of the 3 week Positive Behaviour Support Course (and potentially other courses too) which is a key element of this role. This is a challenging post and the applicant should be confident in engaging and working with a range of partners, including volunteers.

You will be working with the Co-ordinator to ensure that families are contacted and provided with timely support including information about other local and national services and groups that can offer them support. You will also be working with the team and volunteers to set up regular peer support and information groups that will continue even if the project closes. You will be working with the rest of the Norfolk and Waveney ASD/ADHD Support Service team across the county to develop the service with commissioners in response to the needs of families. At the moment this is a temporary post until March 2021 subject to a review of the service by the CCG in January 2021.

Our Values:

People focus, Mutual Respect, Excellence-in-all-we do and a Can-Do attitude.

If you can relate to these and have the necessary skills and attitude we can offer you:

- A competitive salary, leave entitlement and pension scheme
- Career development opportunities
- A full induction and on-going quality training
- The opportunity to become part of Family Action initiatives
- Flexible working hours
- Managed work-loads with regular supportive and reflective supervision

For an application pack and further information, including the benefits we offer, please visit www.family-action.org.uk/workingwithus.

Please email completed applications to: completed.application30@family-action.org.uk

Closing date: Monday 20th July, 9am

Interview date: TBC

Family Action offers good working conditions, a comprehensive training programme and final salary pension scheme. We welcome applications from all sections of the community.