

Project Coordinator, Small Steps Support Service, Medway, Kent
18.5 hours per week
Grade 3 (lower): £26,949 - £29,573 per annum pro rata

Family Action are delighted to be launching a new and exciting 12-month pilot service; **'Small Steps'** on behalf of Medway CCG and Local Authority, which will start on 1st April 2021.

Small Steps Support Service will provide early support and evidence-based interventions for families where a child or young person is displaying concerning behaviour, or where they receive a diagnosis of ASD or ADHD. We will listen & act promptly, be respectful and value the contribution of parents/carers, children and young people, working in a joined-up way. Our service will be about 'doing with, not to' and will put children, young people and their families at the heart of everything we do, informed by evidence-based research and practice.

The post holder will share and embrace Medway's Vision that all Children and young people should get the best start in life, be able to access high quality services locally and get the right support and opportunities at the right time. This is an opportunity for the right person to make a real difference in the lives of children and young people and their families. The successful candidate will be a motivated, passionate and experienced service manager, with an impressive track-record of delivering high quality services, to meet the needs of local communities, including young carers. They will strive for excellent standards, robustly ensuring a quality, outcome driven and accessible service. A driver's license and access to your own car is desirable for this post.

We are forward looking, ambitious and committed to continuous improvement. We are a people focused, can-do organisation, which strives for excellence in all we do and operate with mutual respect. If you share these values and behaviours and have experience of providing first-rate services to families to achieve the best outcomes for children and young people, we would like to hear from you. The post holder will contribute to the delivery of the organisations strategic aims to ensure Family Action is Stronger than Ever for the children, young people and their families across Medway in Kent.

Our Values: People focus, Mutual Respect, Excellence-in-all-we do and a Can-Do attitude.

If you can relate to these and have the necessary skills and attitude, we can offer you:

- A competitive salary, leave entitlement and pension scheme
- Career development opportunities
- A full induction and ongoing quality training
- The opportunity to become part of Family Action initiatives
- Flexible working hours
- Managed workloads with regular supportive and reflective supervision

For an application pack and further information, including the benefits we offer, please visit www.family-action.org.uk/workingwithus.

Please email completed applications to: completed.application12@family-action.org.uk

Closing date: 1st February 2021, 9am

Interview dates: Tuesday 9th, Wednesday 10th and Thursday 11th February 2021

Family Action offers good working conditions, a comprehensive training programme and Group Personal Pension Scheme (GPPS). We welcome applications from all sections of the community.