



Service Manager, Families Together, Leeds

30 hours per week

Grade 4 (lower): £34,717 - £38,736 per annum pro rata

Temporary Maternity Cover Contract (SECONDMENT CONSIDERED)

Family Action delivers the Families Together Leeds 0-19 Family Support Service across the city of Leeds. The service has been operating since May 2019 and provides bespoke family support services using evidence-based approaches to improve outcomes for children, young people and their families. Families Together Leeds includes family support, group support and volunteer support elements within the service; we work with families in an engaging way, enabling families to achieve their goals as part of multi-agency statutory and early help plans, embracing the vision for one family, one lead worker and one plan.

Our current Service Manager will be starting her maternity leave soon and we need someone to temporarily take over the reins. Within the context of the pandemic, team members are working from home, with practitioners delivering a range of virtual support as well as face-to-face interventions, where necessary. As Service Manager, you will lead and manage the service on a day-to-day basis, including having lead service responsibility for safeguarding, health and safety. You will line manage a team of three Senior Practitioners who each have supervisory responsibility for a sub-team of Family Support Workers and a Group Facilitator. You will also directly manage our Volunteer Engagement Coordinator and our Data, Impact & Finance Officer. You will ensure that all three elements of our service are integrated to achieve best outcomes for families.

You will have the support of a committed Leadership Team and will work closely with the Operational Manager to manage the budget and drive forward long-term development and innovation within the service; we are currently working to a Year 2 development plan. You will continue to lead a strong team within a culture of open, collaborative dialogue. You will contribute to the delivery of the Family Action's aims to ensure that we are Stronger Than Ever for the children, young people and their families across Leeds. You will demonstrate a strong commitment to the Leeds Practice Model and will ensure the key elements of the model, Re-Think Formulation, Leeds Practice Principles and Outcome Focused Supervision are embedded into all aspects of service delivery.

Our Values:

People focus, Mutual Respect, Excellence-in-all-we do and a Can-Do attitude.

If you can relate to these and have the necessary skills and attitude we can offer you:

- A competitive salary, leave entitlement and pension scheme
- Career development opportunities
- A full induction and on going quality training
- The opportunity to become part of Family Action initiatives
- Flexible working hours
- Managed work loads with regular supportive and reflective supervision

For an application pack and further information, including the benefits we offer, please visit www.family-action.org.uk/workingwithus.

Please email completed applications to: completed.application6@family-action.org.uk

Closing date: 1st February 2021, 9am

Interview date: 11th February 2021

Appointments are subject to Family Action receiving an enhanced disclosure from the Disclosure and Barring Service that we consider acceptable.

Family Action offers good working conditions, a comprehensive training programme and Group Personal Pension Scheme (GPPS). We welcome applications from all sections of the community.