

## **Job Description**

- Job title:** Young Carers' Senior Practitioner
- Location:** Outreach across Kensington & Chelsea with office space in W10
- Hours:** 21 hours per week
- Salary:** Grade 3 point 20-23
- Service:** Kensington & Chelsea Personal Budgets Project
- Reports to:** Project Manager – Young Carers

## **PRINCIPAL ACCOUNTABILITIES**

1. To confidently assess young people referred into the service, using recognised tools to explore their caring role and associated impacts on health and wellbeing whilst taking into account the needs of the wider family.
2. To ensure service users receive co-ordinated, multi-disciplinary support by contributing to multi-agency planning around individual young carers' needs and work closely in partnership with other relevant agencies assisting service users to access, build and maintain effective relationships with them.
3. To allocate personal budgets for up to 42 young carers per annum, supporting them to identify appropriate activity options, facilitating payment and working creatively with local providers to ensure maximum value for money.
4. To promote independence and support engagement with activities purchased, supporting young carers with travel where necessary or identifying support within the wider family or professional network.
5. To develop a solid knowledge of and relationship with local leisure, sport and special interest facilities suitable for young carers.
6. To identify key stakeholders across Kensington & Chelsea and engage them with the needs of young carers via outreach offer: delivering bespoke awareness sessions, training workshops and offering consultation with the aim of increasing identification and support for young carers locally.
7. To lead in facilitating universal services' awareness development of Young Carers' needs, and support the increase of their capacity to provide services for Young Carers or that are inclusive of Young Carers.
8. Safeguard and promote the welfare of all children, and the voice of the child, in collaboration with statutory and voluntary agencies at all times and in all areas of your work.

9. To maintain an excellent understanding of safeguarding and comply with Family Actions procedures for promoting and safeguarding the welfare of children and vulnerable adults.

10. To independently and confidently set up and maintain evaluation systems, including outcome tools relevant to young carers and their families. In addition maintain a range of IT and paper systems, ensuring all work and data are continually maintained to a high professional standard and within required timescales and ensure that all monitoring data is accessible by management at all times.

11. To provide quarterly, high quality, comprehensive, outcome focussed reports detailing the progress of the service.

12. To comply with Family Action's Health and Safety Policy, Data Protection Policy and to protect your own and others' health, safety and welfare.

13. To comply with Family Action's Diversity & Equality Policy and our Ethical Policy in every aspect of your work and positively promote the principles of these policies amongst colleagues, service users and other members of the community.

14. To work flexibly as may be required by the needs of the service and carry out any other reasonable duties as required.

15. To be able to evidence Family Action's values at all times, which underpin Family Action's mission of 'building stronger families' by:

- Being **people** focused
- Reflecting a '**can do**' approach
- Striving for **excellence** in everything we do
- Having **mutual respect** for everyone we work with, work for and support through our services.

## **Person Specification**

### **Education, qualifications and background**

1. Degree or equivalent qualification in relevant subject, such as: health, social care, education, psychology or psychotherapy.
2. Experience of developing and delivering multi-agency training using a range of tools & techniques to engage learners.
3. Evidence of excellent assessment skills and experience of working directly with young carers and their families, supporting them in achieving agreed outcomes which are measurable, and reducing risk factors for children and young people.
4. Excellent understanding of reforms to legislation about the rights of young carers and the responsibilities of Local Authorities.

### **Abilities and Skills**

5. Excellent communication skills, both verbal and written. This should include the ability to keep detailed and accurate records and provide information effectively to adults and children and young people as well as a range of other professionals.
6. An excellent understanding of young carer's needs, the impact of caring upon young people's health (both mental and physical), and how this can be addressed by engaging in positive physical activity.
7. An excellent understanding of mental health and the impact on parenting as well as the risk factors to children and young people. In addition an excellent awareness of the impact of disadvantage and social exclusion and a commitment to promote inclusion and equality of opportunity for all.
8. Proven experience of establishing and sustaining a broad range of professional partnerships and engaging stakeholders through effective collaboration and communication skills.
9. Knowledge and understanding of the principles of reflective practice and evaluation.
10. Knowledge and understanding of pan-London Child Protection procedures and Working Together to Safeguard Children, as well as ability to work in accordance with local and organisational Child Protection and Safeguarding policies and procedures.
11. Experience of collating data and providing high quality monitoring and evaluation reports.
12. To update a range of electronic recording systems (including InForm) ensuring case files and data are continually maintained to a high professional standard and within required timescales

13. Excellent organisational skills with a proven ability to work independently, self-motivate, prioritise tasks and work to meet deadlines under own initiative.

14. Able to evidence Family Action's values at all times, which underpin Family Action's mission of "building stronger families" by:

- Being **people** focused
- Reflecting a '**can do**' approach
- Striving for **excellence** in everything we do
- Having **mutual respect** for everyone we work with, work for and support through our services.

15. A commitment to/experience of working flexibly, undertaking out of hours work - including mornings, weekends, evenings as required by the services.