

**Initial Enquiries Lead & Caseworker, SENDIAS Service, Solihull**

**Based in Solihull**

**20 hours per week, 52 weeks per year**

**Grade 2 (lower): £20,173 - £22,810 FTE (£10,904.32 - £12,329.72 per annum)**

**Permanent contract**

Do you want to make a difference to the lives of children and young people? Do you have experience working with children with SEND and their families? If so, you may be exactly who we are looking for.

We are looking for an experienced practitioner to join our team. The aim of the role is to inform children and young people with SEND and their parents/carers of their rights as regards the SEND process and to empower them to speak up within this process.

The successful candidate will have a passion for working with children, young people and their families. You will be knowledgeable about Special Educational needs and disabilities, and you will have worked directly with children & young people with SEND or their families. You will be enthusiastic, highly motivated and empathic with a strong understanding of the difficulties faced by SEND families. You must have excellent written, verbal and interpersonal skills and be computer literate. You will also be required to travel frequently, sometimes at short notice, across Solihull.

We are a forward looking and ambitious organisation with a commitment to continuous improvement. We are a people focused, can-do organisation, which strives for excellence in all we do and operate with mutual respect. If you share these values and behaviours and have the necessary skills then we look forward to hearing from you.

In return we can offer you flexible working, generous leave entitlements, eye care vouchers, a cycle to work scheme and other great benefits. We have an excellent wellbeing offer and we will invest in your professional development with on-going quality training and career development opportunities. You'll have the opportunity to work in an established, supportive and high-performing service and join an innovative, non-hierarchical organisation that values your opinion and encourages learning.

Family Action welcomes applications from all sections of the community. We are committed to Equality, Diversity & Inclusion in all that we do and know that greater diversity will lead to even greater results for families and children.

**For an application pack and further information, including the benefits we offer, please visit [www.family-action.org.uk/workingwithus](http://www.family-action.org.uk/workingwithus).**

**Please email completed applications to: [completed.application17@family-action.org.uk](mailto:completed.application17@family-action.org.uk)**

**Closing date:** Friday 29<sup>th</sup> October 2021 at 09:00am

**Interview date:** TBC

Appointments are subject to Family Action receiving a disclosure from the Disclosure and Barring Service that we consider acceptable.