



## **Sessional Activity Coordinator, Mill Race Community Support Service**

**Based in Calne, Wiltshire**

**Sessional hours (service open Mon, Tues, Thurs and Fri)**

**£9.50 per hour**

**Sessional Contract**

**Are you a self-motivated team player with a can-do attitude, who is solution focused and passionate about making a difference? If so, we want to hear from you.**

At Family Action we transform lives by providing practical, emotional and financial support to those who are experiencing poverty, disadvantage and social isolation. We have been building stronger families since 1869 and today we work with more than 60,000 families in over 150 community based services, as well as supporting thousands more through national programmes and grants.

### **The role of Activity Support worker at Mill Race Community Support Service:**

We are looking for a motivated, passionate and experienced Activity Coordinator, with an impressive track record of delivering high quality services to meet the needs of adults with learning difficulties and autism. You will strive for excellent standards, robustly ensuring a quality, outcomes driven and accessible service. By joining Family Action's Mill Race Service, you will be promoting the physical, mental, emotional, health, and wellbeing of adults with complex needs and autism.

### **Your impact**

Collaborating with other members of staff and promoting co-production with customers, you will provide personalised support activities for individuals to encourage their independence and improve/maintain their Life Skills. You will address individuals' unique needs by designing bespoke wellbeing plans, encouraging individuals to make positive lifestyle changes. Your support will play a pivotal role in diversifying and personalising care in the local community.

### **Your skills**

You will have a strong track record in service delivery and a focus on quality, performance and safeguarding controls. You will bring your knowledge and experience of sourcing and making a wide range of activities to engage customers and promote their independence. With a client-facing approach you will be passionate about engaging our service users in all aspects of our work including co-production. We are a small team so we want to hire a 'can-do' and energetic person who will build and sustain positive working relationships with customers and staff.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.



## What will we offer you?

We'll offer you a generous pension scheme and leave entitlements, eye care vouchers, a cycle to work scheme and other great benefits. We are happy to talk flexible working. All roles in Family Action are open to a discussion about possible flexible working options, subject to business needs, and all new starters will have the right to make a flexible working request from day one of employment. We have an excellent wellbeing offer and we will invest in your professional development with on-going quality training and career development opportunities. You'll join an established, supportive and high-performing service and have the opportunity to thrive in an innovative organisation that values your opinion, encourages learning and has the needs of children and families at its core.

We are forward looking, ambitious and committed to continuous improvement. We are a **people focused, can-do** organisation, which strives for **excellence** in all we do and operates with **mutual respect**. If you share these values and behaviours and have the necessary skills then we look forward to hearing from you.

**For an application pack and further information please visit:**

[www.family-action.org.uk/get-involved/work-us/current-vacancies/](http://www.family-action.org.uk/get-involved/work-us/current-vacancies/)

**Please email completed applications to:** [completed.application18@family-action.org.uk](mailto:completed.application18@family-action.org.uk)

**Closing date:** Rolling

**Interview date:** TBC

Appointments are subject to Family Action receiving a satisfactory disclosure from the Disclosure and Barring Service.

**ID: 329**