

**Pre-school Assistant, Peterborough Pre-school Service**

**Based in Peterborough**

**Various positions available (options to be discussed at interview stage)**

**Term-time only, working hours ranging from 8:00/8:30am until 3:30pm for some positions**

**£9.50 per hour**

**Please make us aware on your application of the minimum and maximum number of hours you are looking to work.**

**Are you a skilled practitioner with excellent communication skills? Are you solution focused and passionate about making a difference? If so, Family Action has an exciting opportunity and would love to hear from you.**

At Family Action we transform lives by providing practical, emotional and financial support to those who are experiencing poverty, disadvantage and social isolation. We have been building stronger families since 1869 and today we work with more than 60,000 families in over 150 community based services, as well as supporting thousands more through national programmes and grants.

We're delighted to be in a position to offer a number of vacancies at our Cygnets setting located in Hampton Hargate, PE7 8BZ. We currently have some flexibility around the hours available and will be able to confirm details once we meet the right people.

**Your impact**

Working within a well-established team to care for children aged 2, 3 and 4 across our large early years setting. You will be responsible as a key worker for progressing the learning and development of the children in your care. You will support the setting supervisor with administrative tasks if required and take an active part in planning and maintaining an attractive and challenging learning environment.

**Your skills**

To join us in this role you will be an experienced early years practitioner who holds a relevant qualification at minimum of Level 2, or be working towards this. Ideally you will have experience of working with children as young as age 2. You will be an energetic, self-motivated and innovative individual who is keen to bring along new ideas and make them happen. An ability to communicate well with everyone is essential as are good written skills for observation and report writing.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.

## What will we offer you?

We'll offer you a generous pension scheme and leave entitlements, eye care vouchers, a cycle to work scheme and other great benefits. All roles in Family Action are open to a discussion about possible flexible working options, subject to business needs, and all new starters will have the right to make a flexible working request from day one of employment. We have an excellent wellbeing offer and we will invest in your professional development with on-going quality training and career development opportunities. You'll join an established, supportive and high-performing service and have the opportunity to thrive in an innovative organisation that values your opinion, encourages learning and has the needs of children and families at its core.

We are forward looking, ambitious and committed to continuous improvement. We are a **people focused, can-do** organisation, which strives for **excellence** in all we do and operates with **mutual respect**. If you share these values and behaviours and have the necessary skills then we look forward to hearing from you.

**For an application pack and further information please visit:**

[www.family-action.org.uk/get-involved/work-us/current-vacancies/](http://www.family-action.org.uk/get-involved/work-us/current-vacancies/)

**Please email completed applications to:** [completed.application8@family-action.org.uk](mailto:completed.application8@family-action.org.uk)

**Closing date:** Thursday 30<sup>th</sup> June 2022 at 17:00

**Interview date:** Interviews and setting visits will take place during early July.

Appointments are subject to Family Action receiving a satisfactory disclosure from the Disclosure and Barring Service.

**ID: 439**