

**Child and Family Support Coordinator, Cumbria 0-19 Child and Family Support Service**  
**37 hours (full time) - Please note these hours can be negotiated with the successful applicant**  
**Grade 3 (lower) Point 20 – 23: Starting at £28,315, raising to £31,073 FTE per annum**  
**Hours: 37 hours – permanent contract - (Please note these hours can be negotiated with the successful applicant)**  
**Copeland, Whitehaven**  
**Permanent Contract**

**Are you a self-motivated, innovative team player, who is solution focused and passionate about making a difference? Do you have an excellent track record of retaining and delivering excellent operational services? If so, we want to hear from you.**

At Family Action we transform lives by providing practical, emotional and financial support to those who are experiencing poverty, disadvantage and social isolation. We have been building stronger families since 1869 and today we work with more than 60,000 families in over 150 community-based services, as well as supporting thousands more through national programmes and grants.

We are looking for an enthusiastic and passionate individual who will share and embrace Cumbria's vision of 'A great place to grow up and for children and young people to have the opportunity to become everything they want to be' by;

- Providing Localised coordination and quality assurance of home based child and family support services. Ensuring appropriate practical and emotional support is provided to children, young people and their families, through a mixed programme of home visiting, workshops, closed groups and structured learning sessions delivered within local centres, family homes and the wider community.
- To deputise for the Child & Family Support Service Manager in their absence, and provide holiday cover for the other Child and Family Coordinators.
- To support the delivery of the homebased Family support service by holding a small caseload of the most complex cases (Level Three) as appropriate; supporting the delivery of targeted groups and offering support and reflective supervision through managing a team of Child and Family Workers, Child Play and Learning Workers and & Information, Advice and Admin Officers.
- By supporting the Child and Family Support Service Manager to develop workforce to secure improvement and sustain effective progress of the 0-19 Child and Family Support Service

You will have a level 4 or above in a relevant qualification in community work, education, health, social work, counselling/family therapy, early years or equivalent.

You will have demonstrable experience in a leadership role and experience of staff management in a similar role. Experience of providing case management oversight and providing outcome focussed supervision to manage caseloads. You will have extensive experience of providing support to families, young people and children.

You will have a proven ability of leading teams to a common vision and through times of change and transformation.

A good understanding of the development needs of children and of parenting and a solid understanding of mental health and disability issues, drug and alcohol use, domestic violence, gangs, county lines, CSE, FGM, and poverty and the way these impact on children and family life.

The post will involve working across the Copeland locality. You must have access to a vehicle for business purposes and be able to travel frequently and work collaboratively with Family Action & key delivery partners across the Copeland locality.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.

### **What will we offer you?**

We offer flexible working hours, a generous pension scheme and leave entitlements, eye care vouchers, a cycle to work scheme and other great benefits. We have an excellent wellbeing offer and we will invest in your professional development with on-going quality training and career development opportunities. You'll join an established, supportive and high-performing service and have the opportunity to thrive in an innovative organisation that values your opinion, encourages learning and has the needs of children and families at its core.

We are forward looking, ambitious and committed to continuous improvement. We are a people focused, can-do organisation, which strives for excellence in all we do and operates with mutual respect. If you share these values and behaviours and have the necessary skills then we look forward to hearing from you.

For further information or an informal chat please contact Rachel Carter on 01946 64600 or E mail [Rachel.carter@family-action.org.uk](mailto:Rachel.carter@family-action.org.uk)

### **Next steps:**

- **To apply:** fill out the [Application Form](#) and email it to: [completed.application20@family-action.org.uk](mailto:completed.application20@family-action.org.uk)
- **To learn more about Family Action:** check out our [Recruitment Pack](#)
- **To learn more about Family Action's terms & conditions:** check out the [Summary Terms & Conditions of Employment](#)
- **To help us fulfil our commitment to encouraging diversity and promoting equal opportunities:** fill out our anonymous [Equality & Diversity Monitoring Information survey](#)

**Closing Date:** Monday 11<sup>th</sup> November 2023 at 12.00pm

Appointments are subject to satisfactory Safer Recruitment checks, including a Disclosure and Barring Service (DBS) check where appropriate to the role.

**ID: 1004**