

## **Parenting Programme Facilitators - Planning Together for Children**

**Open to UK wide - ideally based in Sussex, Surrey, Berkshire, West Yorkshire, Liverpool and Cheshire.**

**Remote working & occasionally community based**

**£13.65 per hour**

**Sessional working hours – a choice of weekdays, evenings, school hours and weekends**

**Sessional Arrangement**

**Planning Together for Children (PTFC) is a resource for separated parents and carers to help them focus on putting children first when sharing parental responsibilities. We're looking for experienced facilitators to deliver an innovative programme that promotes collaborative parenting.**

The PTFC team within Family Action is an established team of facilitators who actively participate in regular supervision and provide a supportive environment. Our facilitators help individuals make positive, long lasting behaviour changes to ensure effective co-parenting and play a pivotal role in diversifying within a range of communities.

**Do you have experience with group work? A background in social care or teaching in higher education or similar, and you're looking for a move into a part time role that fits around you? If so, we want to hear from you!**

### **Your Skills**

- To hold a relevant train the trainer qualification at Level 4 status. i.e Level 4 Certificate in Education or equivalent, or currently working towards - this is essential for this role.
- To have experience of facilitating groups which work with parents and care givers and in particular vulnerable individuals or those dealing with conflict. An understanding of the sensitivities of group dynamics and the importance of boundaries in a group setting.
- To be able to actively use facilitator evaluation tools in order to monitor the service strengths
- Experience of working with families in which divorce, separation and/or domestic abuse/inter-partner violence has been a presenting factor (for example in social care, healthcare, education and childcare settings).
- Experience of the Family Courts and related work is desirable.

Our facilitators run online group sessions that last 2.5 hours, working with groups of up to 6 participants. The sessions run throughout the week and our facilitators can work up to 12 sessions a month. The hours are not guaranteed but you can choose sessions to fit around your existing commitments. On some occasions, the sessions are delivered in person in the community and we will consider remote working only for the right candidate.

PTFC is commissioned by Cafcass. Family Action is a sub-contractor for Action for Children and delivers a significant amount of the contract's national provision.

**If you have the right qualifications but don't feel confident applying because you don't meet every other requirement on the Person Specification - don't let that stop you because we want to break down the barriers to people joining us!**

### **What will we offer you?**

- A generous pension scheme and leave entitlement.
- Eye care vouchers, a cycle to work scheme plus other great benefits.

- Flexible working options - all new starters have the right to make a flexible working request from day one of employment, subject to business needs.
- Investing in your professional career development with on-going training.

You'll join an established, supportive and high-performing service and have the opportunity to thrive in an innovative organisation that values your opinion, encourages learning and has the needs of children and families at its core. We are forward looking, ambitious and committed to continuous improvement. We are a people focused, can-do organisation, which strives for excellence in all we do and operates with mutual respect.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.

**For direct queries with the hiring manager, please email: [Catherine.roberts@family-action.org.uk](mailto:Catherine.roberts@family-action.org.uk)**

- **Application Process:** There are various sections to complete: Personal Details, Qualifications, Training, Employment History, Personal Statement & Declarations. Please refer to the job description and person specification when writing your Personal Statement to ensure you cover the requirements with your skills and experience.
- **To apply:** complete the [Application Form](#) and email to: [completed.application26@family-action.org.uk](mailto:completed.application26@family-action.org.uk)
- **To learn more about Family Action:** check out our [Recruitment Pack](#)
- **To learn more about Family Action's terms & conditions:** check out the [Summary Terms & Conditions of Employment](#)
- **To help us fulfil our commitment to encouraging diversity and promoting equal opportunities:** fill out our anonymous [Equality & Diversity Monitoring Information survey](#)

**Closing Date:** Rolling

Appointments are subject to satisfactory Safer Recruitment checks, including a Disclosure and Barring Service (DBS) check where appropriate to the role.

**ID: 1071**