



ID: 1108 **Operational Manager, Change4Life Service, London**

Salary:

- starting at £45,513 FTE per annum, raising to £49,572 FTE per annum
- inclusive of Inner London Weighting, Grade 4 Point 34 – 38

Location: Kensington and Chelsea and Westminster

Hours: Full-time, 5 day week (37 hours per week).

We offer flexible working arrangements - please see below for more details.

Contract: Permanent

Family Action & the Role's Impact:

Family Action is a registered charity, building stronger families since 1869. Today we work with more than 60,000 families in over 150 community based services, as well as supporting thousands more through national programmes and grants. We transform lives by providing practical, emotional and financial support to those who are experiencing poverty, disadvantage and social isolation. This role provides a unique opportunity to be part of a innovative service that supports two authorities in tackling childhood obesity and health inequalities, through a holistic health promotion and community-based approach.

Change4Life takes a holistic and community-based approach, improving and promoting the physical and emotional health & wellbeing of children and their families with a lasting impact.

You will join a dynamic service that takes a preventative and whole systems approach to tackling childhood obesity and health inequalities at a time when supporting disadvantaged members of our society is more essential than ever.

As an Operational Manager, you'll be passionate about transforming the lives of children, young people and their families and leading a team to do the same. Sharing and embracing the Public Health agenda, you will work with local authorities to promote national and local public health priorities including healthy eating, physical activity, oral health and emotional wellbeing. You will play a leading role in Change4Life's mission to:

- Lead an innovative service with a holistic approach to promoting health and wellbeing
- Align with other services that promote similar messages
- Promote a whole systems approach to reduce health inequalities
- Be responsive and flexible to the changing needs of families and staff

We strive for continuous improvement and as a valued member of an innovative team you will actively contribute to service development. You'll undertake staff training and evaluation to ensure children, young people and families are healthy in all settings, supporting them to thrive where they live, learn and play.



Main Requirements (for further details, please see the job description & person specification):

- Service Delivery
- People Management
- Outcomes and Quality Management
- Business Management
- Business Development and Partnerships
- Co-production and Volunteering
- Undertake HR and complaint investigations
- Comply with Family Action's Health and Safety Policy, and Data Protection Policy
- To work flexibly as may be required by the needs of the service.
- Commitment to equal opportunities, diversity and equality.
- Ability to align with and support Family Action's mission and values.
- Appointments are subject to Family Action receiving a satisfactory disclosure from the Disclosure and Barring Service.

Benefits:

- an annual paid leave entitlement of 30 working days plus bank holidays.
- up to 6% matched-pension contributions.
- flexible working arrangements and new starters have the right to make flexible working requests from day one of employment.
- enhanced paid sick leave and paid family leave provisions;
- eye care and winter flu jabs vouchers,
- cycle to work scheme,
- investing in your professional development with ongoing quality training and career development opportunities.

We are forward looking, ambitious and committed to continuous improvement. We are a **people focused, can-do** organisation, which strives for **excellence** in all we do and operates with **mutual respect**

To Apply:

- **Complete:** the [Application Form](#) & send to: **completed.application2@family-action.org.uk**
- **Closing Date :** Wednesday 27th March 2024 at 9am
- **To learn more about Family Action:** [Recruitment Pack](#)
- **To learn more about our terms & conditions:** [Summary Terms & Conditions of Employment](#)
- **To help us fulfil our commitment to diversity and promoting equal opportunities:** complete our anonymous [Equality & Diversity Monitoring Information survey](#)

In person interviews are scheduled to take place on Tuesday 23rd April 2024 in London.

For direct queries or if you would like to discuss any aspect of the selection process or flexible working requests, please email **Lee Denton, Deputy Director of Services & Innovation:** lee.denton@family-action.org.uk



Our commitment to Equality, Diversity & Inclusion:

We are happy to consider any reasonable adjustments that candidates may need during the recruitment process and you will be asked whether you require any adjustments if shortlisted for interview. We also make reasonable adjustments on the job, where required.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.