



ID: 1114 Case Worker & Young Person Lead

SENDIAS (Special Educational Needs and Disabilities Information, Advice and Support) Service, Solihull

Salary: starting at £13,364.32 per annum, raising to £14,720 per annum

Location: Solihull, B37

Hours: part-time (20 hours per week)

Contract: Permanent

Family Action & the Role's Impact:

Family Action is a registered charity, building stronger families since 1869. Today we work with more than 60,000 families in over 150 community based services, as well as supporting thousands more through national programmes and grants. We transform lives by providing practical, emotional and financial support to those who are experiencing poverty, disadvantage and social isolation.

Do you want to make a difference to the lives of children and young people with SEND and their families? If so, you may be exactly who we are looking for.

We are looking for an experienced practitioner to take up this exciting post and join our team. You will have knowledge of SEND legislation, principles and procedures, and you will have worked directly with families of, and/or with, children and/or young people with SEND. The post will involve providing casework support to children and young people with SEND and to their parents and carers. You may also be involved with planning and co-facilitating training programs for children and young people, as well as parents who access our service.

Main Responsibilities:

Working with children and young people and their families on a one to one basis as well as in groups. Your support will be outcome focused, and empower service users by helping to develop their skills and confidence in representing their own needs in the SEND process.

Main Requirements (for further details, please see the job description & person specification):

- The successful candidate will have a passion for working with children and young people and their families
- You will be empathic with a strong understanding of the difficulties faced by children and young people with SEND.
- You will be required to successfully undertake IPSEA legal training within 12 months of joining the service, and also to travel frequently, sometimes at short notice, across Solihull.
- You must have excellent written, verbal and interpersonal skills and be computer literate.
- Ability to organise workload, meet competing priorities and flexibility to adapt to changing work schedules.
- Ability to build positive relationships, communicate effectively, and work collaboratively.
- Commitment to equal opportunities, diversity and equality.
- Ability to align with and support Family Action's mission and values.



- Appointments are subject to Family Action receiving a satisfactory disclosure from the Disclosure and Barring Service.

Benefits:

- an annual paid leave entitlement that commences at 25 working days, rising each April by one day, subject to a maximum of 30 working days plus bank holidays.
- up to 6% matched-pension contributions.
- flexible working arrangements and new starters have the right to make flexible working requests from day one of employment.
- enhanced paid sick leave and paid family leave provisions;
- eye care and winter flu jabs vouchers,
- cycle to work scheme,
- investing in your professional development with ongoing quality training and career development opportunities.

We are forward looking, ambitious and committed to continuous improvement. We are a **people focused, can-do** organisation, which strives for **excellence** in all we do and operates with **mutual respect**

To Apply:

- **Complete:** the [Application Form](#) and send to: completed.application8@family-action.org.uk
- **Closing Date :** Friday 12th of April 2024 at 5pm
- **To learn more about Family Action:** [Recruitment Pack](#)
- **To learn more about our terms & conditions:** [Summary Terms & Conditions of Employment](#)
- **To help us fulfil our commitment to diversity and promoting equal opportunities:** complete our anonymous [Equality & Diversity Monitoring Information survey](#)

For direct queries or if you would like to discuss any aspect of the selection process, please email **Charmaine Church, Operational Manager – Central Region:** charmaine.church@family-action.org.uk

Our commitment to Equality, Diversity & Inclusion:

We are happy to consider any reasonable adjustments that candidates may need during the recruitment process and you will be asked whether you require any adjustments if shortlisted for interview. We also make reasonable adjustments on the job, where required.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.