



<b>Job title:</b>	<b>Community Development Co-ordinator</b>
<b>Service:</b>	Family Hub Development Pilot
<b>Location:</b>	Lincolnshire
<b>Hours:</b>	18 hours per week (part-time)
<b>Salary:</b>	£31,991 FTE per annum (£15,563.19 per annum for part-time, 18 hours per week)
<b>Contract type:</b>	Temporary Contract until 31 <sup>st</sup> March 2025

**Are you a self-motivated, innovative team player, who is solution focused and passionate about making a difference? Do you have an excellent track record of working in community and leading and developing excellent operational services? If so, we want to hear from you.**

At Family Action we transform lives by providing practical, emotional and financial support to those who are experiencing poverty, disadvantage and social isolation. We have been building stronger families since 1869 and today we work with more than 60,000 families in over 150 community-based services, as well as supporting thousands more through national programmes and grants.

We are looking for a motivated, passionate and experienced Community Development Co-ordinator with an impressive track record of managing staff and working with diverse community and stakeholders' groups. You will strive for excellent standards, robustly ensuring a quality, outcomes driven and accessible service. By joining Family Action's Family Hub Development Pilot project, you will ensure that actions plans are coproduced with professionals and local communities, reflecting local needs.

### **Your impact**

Using systematic leadership to assess local needs and Family Hubs delivery requirements you will be securing partners commitment to the change and development of Family Hubs. Through the line management of the Community Development Officers you will oversee collaborative and co-produced work to ensure that the communities views and experiences shape the Family Hub development in Lincolnshire. You will be instrumental in driving the Family Hub agenda forward alongside Lincolnshire County Council and you will play key part in the development of local needs assessments and delivery plans.

### **Your skills**

We are looking for someone who is passionate about engaging with local communities and coproduction. We want to hire a 'can-do' and energetic Community Development Co-ordinator who will build and sustain positive working relationships with diverse communities, while developing partnerships that will continue to evolve and effectively meet the needs of everyone. This is an exciting opportunity to be involved in the development of the Family Hub initiative in Lincolnshire.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater



diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.

### What will we offer you?

We'll offer you a generous pension scheme and leave entitlements, eye care vouchers, a cycle to work scheme and other great benefits. All roles in Family Action are open to a discussion about possible flexible working options, subject to business needs, and all new starters will have the right to make a flexible working request from day one of employment. We have an excellent wellbeing offer and we will invest in your professional development with on-going quality training and career development opportunities. You'll join an established, supportive and high-performing service and have the opportunity to thrive in an innovative organisation that values your opinion, encourages learning and has the needs of children and families at its core.

We are forward looking, ambitious and committed to continuous improvement. We are a **people focused, can-do** organisation, which strives for **excellence** in all we do and operates with **mutual respect**. If you share these values and behaviours and have the necessary skills then we look forward to hearing from you.

### Next steps:

- **To apply:** fill out the [Application Form](#) and email it to: [completed.application1@family-action.org.uk](mailto:completed.application1@family-action.org.uk)
- **To learn more about Family Action:** check out our [Recruitment Pack](#)
- **To learn more about Family Action's terms & conditions:** check out the [Summary Terms & Conditions of Employment](#)
- **To help us fulfil our commitment to encouraging diversity and promoting equal opportunities:** fill out our anonymous [Equality & Diversity Monitoring Information survey](#)

**Closing Date:** Tuesday 7<sup>th</sup> May 2024 at 5.00 pm

Appointments are subject to satisfactory Safer Recruitment checks, including a Disclosure and Barring Service (DBS) check where appropriate to the role.

**ID: 1167**